

Woodland Opera House (WOH) Board of Trustees (BOT) – Finance Committee
Meeting Agenda
April 6, 2026; 7:00-8:00pm

Location / Platform: WOH Third Floor Meeting Room
Meeting Organizer: Grace Wheeler, Chief Financial Officer
Facilitator: Grace Wheeler, Chief Financial Officer
Note Taker: Kelly Coleman
Objective: Meeting of Finance Committee

Agenda

#	Topic / Agenda Item	Speaker	Time Allocated
1	Welcome & Introductions	Grace Wheeler, Chief Financial Officer	2 min
2	Approval of Minutes from Feb 2, 2025	Kelly Coleman	3 mins
3	Old Business/Action Items & Next Steps <ul style="list-style-type: none"> • Financial Review & Audit <ul style="list-style-type: none"> ○ Status Update on “Review Prep List 2023 & 2024” & Next Steps ○ Request for “Audit Prep List 2025” • Unanswered/Pending Employee Retention Credit Request to IRS for Q3-2020 • Status Update on Financial Account Access Document 	Grace Wheeler, Chief Financial Officer	20 mins
4	New Business <ul style="list-style-type: none"> • Proposal from Columbia Bank Woodland Branch (Kevin Duncan) • Review March 2026 Financials, if available 	Lou Anderson Grace Wheeler, Chief Financial Officer	20 mins
5	Public Comment (if applicable)	Guests	2 mins/guest
6	Closing Remarks	Grace Wheeler, Chief Financial Officer	2 mins

Action Items

Action Item	Responsible Person	Due Date
Send list of BOT Meeting Minutes needed for R&C Review to Jia-Min Rosendale & Lou Anderson	Kelly Coleman	2/8/2026

Action Item	Responsible Person	Due Date
Follow-up with Jia-Min Rosendale on status of letter to the City of Woodland requesting 50% reimbursement for Review/Audit.	Kelly Coleman	2/8/2026
Let Mark Johnson @ Edward Jones know that Lou Anderson is our Liaison; set a meeting to discuss investment strategy for “Innovation and Development Fund” and overall fund balancing strategy.	Lou Anderson	2/15/2026

Upcoming Meetings

- WOH Board of Trustees Meeting: Wednesday, April 8, 2026; 6:30pm
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Notes