

Woodland Opera House Nominating Committee

Meeting Minutes

February 12, 2026; 2:00 p.m.

Location: Woodland Opera House 3rd Floor Meeting Room
340 Second St. Woodland, CA 95695

Meeting Minutes

#	Topic/Agenda Item	Notes/Discussion
1.	Call to Order	Jenna Moncrief, Amy Woodman, Amber Robinson-Burmester, and Tom Burmester were present
2.	Public Comment	Tom shared suggestions for the Trustee selection process and clarified the difference between a Board of <i>Directors</i> vs. Board of <i>Trustees</i> , namely, the former is concerned with managerial and operations while the latter focuses on governance and oversight.
3.	Establish Roles <ul style="list-style-type: none">Determine head of Nominating Committee	Amy and Amber will be co-heads of the Committee.
4.	Goals & Objectives <ul style="list-style-type: none">Review board rosterDiscuss goals for 2026 NominationsDiscuss proposed timelines for nominations	<p>According to current Bylaws, we must have between 12-20 Trustees on the Board.</p> <p>The current Board Roster is as follows: Lou Anderson, Emily Delk, Ryan Gordon-Morgan, Ashley Hill, Marc Hutt, Suzi Ishikawa, Lauren Jones, Jenna Moncrief, Jia-Min Rosendale, Amber Robinson-Burmester, Gil Sebastian, Grace Wheeler, and Amy Woodman.</p> <p>The following Trustees will reach the end of their second three-year term as of June 30, 2026: Lou Anderson, Grace Wheeler, Marc Hutt, Gil Anderson.</p> <p>The following Trustees will be starting their second three-year term (if they would like to continue) in July 2026: Amy Woodman and Ashley Hill.</p> <p>The following Executive Committee members will reach the end of their first term in these roles as of June 30, 2026: Jia-Min Rosendale (President), Lauren Jones (Vice President), and Emily Delk (Secretary). The Board will need a new Chief Financial Officer (CFO) since Grace Wheeler will be vacating the position and the Board.</p> <p>Timeline: Committee is meeting in February to discuss potential nominees, and will contact said prospects. In March, the Committee will meet again to discuss results of contacts with potential nominees; at the March Board Meeting, the co-heads will provide an update. No later than the April Board meeting, the Committee will notify the Board of names under consideration for nomination. Committee will present names of nominees at the May Board meeting, with voting to take place at the June meeting, and new Trustees to begin their term in July 2026.</p>

5.	<p>Propose Nominees</p> <ul style="list-style-type: none"> ● General Board Members ● Executive Committee 	<p>The Committee discussed potential General Board members as well as potential Executive Committee members. A list of possible nominees was divided among the Committee members for follow up.</p> <p>Jenna will contact Trustees eligible for a second term, Executive Committee members eligible for a second term, and one potential new nominee. Amber will contact two potential new nominees. Amy will contact two potential new nominees. Note: the Board Packet on the website needs to be updated. We will ask all to respond by February 26, 2026.</p>
6.	Adjourn	Meeting was adjourned at 3:39 p.m.

Next meeting: March 5, 2026 at 2:00 p.m. in the Woodland Opera House 3rd Floor Meeting Room